Office of the Registrar
REGISTRATION TRANSACTION FORM
http://registrar.gwu.edu • registrar@gwu.edu

This form must be submitted to your academic advisor or program office for approval. Students should not submit this form to the Registrar’s Office.

<table>
<thead>
<tr>
<th>GWid</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>EMAIL ADDRESS</th>
</tr>
</thead>
</table>

### ADD

<table>
<thead>
<tr>
<th>CRN</th>
<th>SUBJECT</th>
<th>COURSE NUMBER</th>
<th>SECTION</th>
<th>CREDITS</th>
<th>TITLE</th>
<th>GRADE MODE*</th>
<th>INSTRUCTOR SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>77942</td>
<td>CCAS</td>
<td>2154</td>
<td>10</td>
<td></td>
<td>Elective Internship</td>
<td>P</td>
<td></td>
</tr>
</tbody>
</table>

### DROP or WITHDRAW (please circle one)

<table>
<thead>
<tr>
<th>CRN</th>
<th>SUBJECT</th>
<th>COURSE NUMBER</th>
<th>SECTION</th>
<th>CREDITS</th>
<th>TITLE</th>
</tr>
</thead>
</table>

**TIME CONFLICT APPROVAL**

- [ ] YES
- [ ] NO

**REPEAT COURSE FOR CREDIT**

- [ ] YES
- [ ] NO

*GRADE MODE OPTIONS:

- A = AUDIT
- C = LETTER GRADE
- P = PASS/NO PASS (undergraduates only)
- R = CREDIT/NO CREDIT (graduates only)

### STUDENT LEVEL

- [ ] UNDERGRADUATE
- [ ] GRADUATE
- [ ] OTHER________

**I request the above action be performed.**

Student Signature ___________________________ Date __________

**AUTHORIZED SCHOOL OFFICIAL USE ONLY**

- [ ] Prior to start of the semester

- [ ] Effective Date: ___/___/___

Signature: ___________________________ Today's Date: __________

*Note: This form cannot be used to register for a class that has a waitlist. Students will be added to the waitlist and if offered a seat, must then register through GWeb.*